



THE SCHOOL DISTRICT OF  
PALM BEACH COUNTY, FLORIDA

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DIRECTOR

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August 17, 2012  
Bulletin #P-14331-CLS/ESE

Contact Person:  
Debra Neeson Okell, PX 48817

Action By:  
Information

TO: All Principals

FROM: Janis Andrews, Ed.D., Chief Academic Officer 

SUBJECT: **ADA/SECTION 504 POLICIES AND PROCEDURES MANUAL TRAINING FOR FY12-13**

The purpose of this bulletin is to provide notification of ADA/Section 504 Policies and Procedures Manual Training scheduled for FY12-13. Training will provide 504 Designees with the most current information and updates regarding the ADA and Section 504 Section impacting students with disabilities. Experienced 504 Designees attend one of two sessions offered on September 18 and new designees attend the full day session offered on September 27.

The meeting dates, locations, and times are as follows:

- A Refresher Designed for Experienced 504 Designees  
Tuesday, September 18, 2012  
Safe Schools Institute  
9:00 a.m. - 11:30 a.m.  
1:00 p.m. - 3:30 p.m.
- A Full Day Session Designed for New 504 Designees  
Thursday, September 27, 2012  
Safe Schools Institute  
8:30 a.m. - 3:30 p.m.

EWG:JA:KO:WJG:DO:jb

Approved:   
E. Wayne Gent, Superintendent

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